

# Corpus Christi Catholic School

## Council Minutes

### Friday, September 18, 2009

**PRESENT:** John Flynn, Matt Brungardt, Justin Anderson, Amy Clark, and Matt McClorey. Staff—Mary Mattern and Trish Arnold.

**PRAYER:** Led by John Flynn.

**REVIEW AND APPROVAL OF MINUTES:** Amy Clark indicated that she was not at the May meeting. The minutes will need to be reviewed at the next meeting, as there was not a quorum present.

**SCHOOL UPDATE/ENROLLMENT:** Mary Mattern presented the Council with the 2009-2010 goals for the school. Mary announced that she had met with a parent that has volunteered to teach art without taking a stipend. She explained that the staff would work toward marketing test scores more in the coming year. Matt Brungardt cautioned that the tests are meant to compare scores from our own school year to year, not from school to school. He suggested that the teachers should work toward getting 100% of our students in the Proficient and above category. Mary Mattern will have the number of students that tested in the Exemplary or above category. Justin Anderson commented how impressed he is with the new technology teacher, Jason Dolan. Mary announced that nine PolyVision white boards were installed and that they are being utilized in each classroom daily. After much discussion on each item, John Flynn and the Council expressed their appreciation to Mary for outlining the measurable goals so clearly. Justin Anderson asked that timelines be identified for each goal. Mary and Trish will work to complete the timeline. John Flynn asked the Council to consider preparing an Annual Report. Amy Clark will work on putting together a financial quarterly summary to post online. Mary will talk to Fr. Mick and Kathy Severa regarding this report.

Mary asked the Council to begin thinking about goals for the 2010-2011 school year. John Flynn asked Matt Brungardt where the public schools were on the discussion of structure change (i.e. 6-8 and 9-12). Matt responded that the board is meeting September 28<sup>th</sup> to further discussions. His thought is that 2012-2013 is the earliest, but more information will be forthcoming. Matt Brungardt asked the Council to make sure that Catholicity be considered while putting the goals together. He suggested adding the ACRE and State Assessment results as a tab on the Accreditation process. John Flynn asked that the Council look at a long-term goal which will be to have a few months operating income in the bank. He reiterated that we need to continue to be transparent. Council discussion will continue on the 2010-2011 goals at future meetings.

**DEVELOPMENT REPORT:** Justin Anderson reported that a tiered marketing piece is being developed that can be used on development calls asking more than \$2,000. John Flynn added that Toby Eastland was added to the Development Committee, and asked the Council for suggestions on additional members. Trish Arnold and John Flynn are working on a Development Plan. The goal now will be to make 8 calls per month. October 16<sup>th</sup> is the First Annual *Saints* Foundation Appreciation Dinner for the 2008-2009 donors. Tom and Marilyn Dobski will be honored with the First Dorothy Flannery Honor Award.

**NEW MEMBERSHIP DISCUSSION:** The Council was asked to consider new candidates to join the Council for this year. Fr. Mick asked Steve Schwada to become a member, and he accepted. John Flynn asked that at the next meeting, a review of terms of service and membership be discussed. He expressed that Fr. Mick may know more information regarding names of potential members. Mary Mattern will check with him.

**ACCOUNTING:** Amy Clark reported that the school's financial situation is much improved. She will continue to oversee the accounting for the school this year. Mary Mattern expressed her appreciation to Amy for her help.

**INNOVATIONS:** The next meeting will be October 16<sup>th</sup>. Justin Anderson asked that an email be sent to the School Council regarding the October meeting changing from October 9<sup>th</sup>. Trish Arnold will send it.

**CLOSING PRAYER:** John Flynn led the group with a Glory Be.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted by Trish Arnold.