

Corpus Christi Catholic School

Council Minutes

Friday, October 16, 2009

PRESENT: John Flynn, Matt Brungardt, Justin Anderson, Randy Larkin, Matt McClorey, Fr. Mick Mulvany, Kathleen Hodge, Steve Schwada, and Kathy Severa, marketing representative. Staff—Mary Mattern and Trish Arnold.

PRAYER: Led by John Flynn.

REVIEW AND APPROVAL OF MINUTES: The minutes from September and October will need to be reviewed at the next meeting, as there was not a quorum present at voting.

REVIEW OF 2009-2010 GOALS: Mary Mattern reviewed goals:

School Safety: The feedback has been great regarding the new security system. Parents and visitors have been compliant and extended care pick-up is going great. Karen Davies is working with a committee to develop a Crisis Plan for the school. Mary asked someone from the Council to join the committee. Once the plan is near completion, it will be given to the Council for suggestions. The Safety Bulletin will be out by the end of November.

Growth: The growth continues as 2 additional children have enrolled beginning in January. Kathy Severa suggested highlighting new students in the weekly newsletter in an effort to build community. Mary announced that a parent, Rob Arney, has offered to teach art to the children this year. Fr. Mick suggested that while preparing for next year, we include an art teacher's salary. Communication continues to be very important as the year moves on. Fr. Mick suggested that the school keep an eye on families that have had babies, especially within the school, and send them a card. It is simple, easy, not costly, and highly effective. Trish and Mary will begin this practice. The school is continuing to try to develop the after-school program, as well as possibly a summer enrichment program. Mary will get statistics on how many children participate in the math and science labs and publish the results. Kathleen Hodge posed the question of how are the teachers communicating about the labs to the parents? Mary will look into this and cover in the newsletter.

Eliminating Debt: The school is continuing to pay bills in a timely fashion, as well as paying the Archdiocese \$2,700 per month on outstanding debt.

Excellence in Education: Mary Mattern announced that building-wide, the school achieved the Standard of Excellence in reading, writing, and Science. The third grade also achieved it in math. Mary informed the Council that she will be looking at textbooks in the next few months to evaluate the number that need to be replaced.

Development: John Flynn announced that one new member has been added to the Development Committee, Toby Eastland. The objectives for the year are to continue the development effort that begun last year and hopefully raise \$150,000. John would like the committee to identify 100 prospects in order to meet this year's goal. Fr. Mick would like to give people options such as Endowment, Capital Projects, Generational Gift, possibly an Art Teacher. Father has talked to Kerry Glasgow to help put together a marketing piece that can be used for development visits. Quintin Schonewise suggested opening the options even further by adding life insurance policies. John Flynn repeated the need to target an initiative to grow the endowment. The suggestion was made to make sure the Endowment Committee is committed to growing the number. John Flynn and the Development Committee will work to put the people in place and look well outside of the parish for possible donors.

Technology: The goal for this year is to double the number of laptops in the building. Mary Mattern announced that at the close of this meeting, the school would be getting a check for \$20,000 to help with this goal. Mary already has contacted two vendors and is waiting on a third bid. Mary will contact Matt McClorey and Clint Batman to ask for their expertise in deciphering the bids.

2010-2011 GOALS:

Funding: Fr. Mick reiterated that the school continue its focus on the development of present and future funding.

Growth: Continue to grow the school. Success will build on itself. An idea to raise enrollment is to be in touch with the younger families of the parish.

Staff: Kathy Severa suggested focusing on the recruitment and maintaining of qualified staff. Set up standards for teachers and to provide them funding to increase their knowledge. Focus on how our school can attract the best and brightest students.

CCCS is Different: What makes Corpus Christi Catholic School special? By providing a great education as well as a great Catholic environment.

Future's Committee: Fr. Mick suggested adding a Future's Committee, compiled of up and coming young minds.

Expand the School: All agreed that the focus needs to be on the expansion of the school, i.e. adding 7th and 8th grade, dependant upon changing the make-up of the public schools.

Trish will begin work on a document for the 09-10 Goals.

MARKETING: Kathy Severa is continuing to work with Fr. Mick on a marketing plan.

NEW MEMBERSHIP: John Flynn suggested that the Council begin to think about possible new members. Randy Larkin will be going off the Council soon, so think about an attorney, business people, parents, etc.

ACCOUNTING: John Flynn would like to see the school have two months income in the bank and to remain completely transparent. Fr. Mick suggested that be a longer term goal as that is more feasible.

The meeting adjourned at 1:36 when Dennis Bieker from the Leo J. Dreiling and Albina Dreiling Charitable Trust, came to present Mrs. Mattern with a check for \$25,000. It is noted that the reason for this donation is that Mr. Bieker, grandfather of Natalie and Lacey Windholz, remembers the kindness and extra attention Mrs. Mattern showed to his grandchildren.

Respectfully submitted by Trish Arnold.