

**Corpus Christi Catholic School
Council Minutes
Friday, March 26, 2010**

PRESENT: John Flynn, Randy Larkin, Amy Clark, Kathleen Hodge, Quintin Schonewise, Fr. Mick Mulvany, and Matt McClorey. Staff—Mary Mattern and Trish Arnold.

PRAYER: Led by Mary Mattern.

REVIEW AND APPROVAL OF MINUTES: Kathleen Hodge made the motion to approve the minutes and Quintin Schonewise seconded the motion. All were in favor and the minutes were approved.

SCHOOL UPDATE: Mary Mattern reported that 60 new laptop computers were leased and installed in both the computer lab and the library. The state mandates that this year, all state assessments be completed online, and this addition will help assure tests are completed within the window given us. She reported that one of our goals was to continue increasing the enrollment, and based on enrollment already turned in, the school is in line to increase by 9%. Quintin Schonewise suggested we do a press release to the LJW and Mary agreed to follow up.

The PolyVision Boards that were installed in the classrooms continue to be an instrumental learning tool. Mary was contacted by the company asking if we would be interested in being a site for their potential customers to contact as a reference. The teachers are excited to be one of the first people to use these and are looking forward to teaching others what they have learned.

Mary announced that Terry Tuckwin has decided to retire, and that she would be looking for a full-time replacement, as Elaine Fowler will be teaching Preschool both morning and afternoon. She is also looking for a part-time art teacher, and enrollment is dictating the hiring of an additional second grade teacher. Also, she announced that the technology position would be going full-time.

DEVELOPMENT REPORT: The Development Committee will have a meeting on April 16th, following the School Council meeting. Justin has asked each member of the committee to have had at least 5 meetings and have checks in hand.

ACCOUNTING: Mary Mattern and Trish Arnold presented the 2010-2011 proposed budget for review. John Flynn would still like to have a contingency fund in the bank, however, the school needs to begin to set aside money to help with costs that the parish has always underwritten, ie. utilities, capital improvements. In 2008, Amy Clark figured that underwriting number to be around \$120,000, before the gym was open, and she figured the actual per pupil cost at \$4,700. Amy will have the bookkeeper look into more current figures. John Flynn would like the school to look into paying a portion of these funds, at least for the non-parishioners. He also cautioned that we need to be thinking about the financial impact of adding 7th and 8th grades. Mary Mattern announced that there will not be raises for teachers or staff again this year.

John Flynn made the recommendation to the Council that Mary Mattern can issue contracts.

OTHER: John Flynn suggested that the meeting time change to 11:45 – 1:00 to better accommodate the Council. All agreed, so the next meeting is April 16th in Holy Family Hall at 11:45. Justin Anderson will be providing lunch. (Quintin will provide lunch in May).

CLOSING PRAYER: John Flynn led the group with a Glory Be.

The meeting was adjourned at 1:10 p.m.

Respectfully submitted by Trish Arnold.